



Transcription Progression Map: Reception to Year 4



Year Group	Phonics & Spelling	Common Exception Words	Handwriting
Reception	Hear and identify initial, medial and final sounds. Segment and blend CVC words. Write simple phonetically plausible words and captions. Begin to apply Phase 2-4 phonics.	Read and spell Reception high-frequency and tricky words.	Develop gross and fine motor control. Correct pencil grip. Form recognisable letters, most correctly orientated. Begin writing on lines.
Year 1	Apply Phase 5 phonics. Spell words containing taught GPCs. Spell regular plurals (-s, -es). Use suffixes (-ing, -ed, -er, -est). Spell simple compound words.	Spell Year 1 common exception words accurately.	Sit correctly at a table. Hold pencil correctly. Form lower-case and capital letters accurately. Form digits 0-9 correctly. Begin spacing words.
Year 2	Apply spelling rules for suffixes (-ment, -ness, -ful, -less, -ly). Spell contractions. Distinguish homophones. Use apostrophes for possession. Apply spelling patterns and rules with increasing independence.	Spell Year 2 common exception words accurately in independent writing.	Form letters of consistent size. Start using diagonal and horizontal joins where appropriate. Maintain clear spacing between words.
Year 3	Use prefixes (dis-, mis-, in-, re-, sub-, inter-, super-, anti-, auto-). Apply Year 3/4 spelling patterns.	Spell Year 3/4 statutory words with increasing accuracy.	Use joined handwriting throughout writing tasks. Ensure joins are legible and consistent. Improve



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	Investigate word families. Spell words with common suffixes accurately. Use dictionaries to check spellings.		speed while maintaining accuracy.
Year 4	Apply Year 3/4 spelling rules consistently. Spell words from the statutory list accurately. Understand and apply morphology and etymology to support spelling choices. Use dictionaries independently to verify spellings.	Spell most Year 3/4 statutory words correctly in all curriculum writing.	Write legibly, fluently and with increasing speed. Maintain consistent joins and letter size. Adapt handwriting for different purposes when appropriate.

End of Phase Expectations

End of Reception: Write simple phrases and sentences that can be read by others. Use taught phonics to spell many words. Form most letters correctly.

End of Key Stage 1 (Year 2): Spell many common words correctly using taught spelling patterns. Apply phonics knowledge confidently in spelling unfamiliar words. Produce legible handwriting with appropriate spacing.

End of Lower Key Stage 2 (Year 4): Apply spelling rules and statutory word lists consistently. Use morphological and etymological knowledge to support spelling. Write fluently in joined handwriting across the curriculum.

Greater Depth Indicators by Year 4

- Accurately spell most Year 3/4 statutory words in independent writing.
- Use a range of prefixes and suffixes correctly.
- Self-correct spelling errors using dictionaries and word knowledge.
- Maintain fluent, joined handwriting without compromising composition.
- Demonstrate automaticity in transcription, allowing greater focus on composition and authorial choices.